



Citizens Advisory Council Meeting Minutes
May 25, 2018
Room 326, City/County Building
12:00 p.m.

Mission: The CAC exists to provide citizen input into the safety of the citizens of Lewis and Clark County, the efficient and just treatment of offenders, the protection and healing of victims, and to work toward prevention of crime and the reduction of recidivism.

1. Call to Order and Attendance

Kiley Gage called the meeting to order at 12:00 p.m. and read the Citizen's Advisory Council's mission statement.

Members included: Abigail J. St. Lawrence, John Wilkinson, Jonathan Jackson, Kiley Gage, Marshall Gingery, Moffie Funk, and Ruthie Hill.

Others in attendance: Kellie McBride, Gloria Soja, Jocelyn Olsen, Pam Jackson, Rebecca Hargis, Coleen Smith, Tina Eblen, Marcia Levitan, and Rachel Gemar.

2. Approval of Meeting Minutes

April 27, 2018, minutes were approved as presented.

3. Presentation on "Handle with Care" – Coleen Smith, Executive Director, Youth Connections

Coleen Smith presented information the "Handle with Care" initiative. The Council discussed support for the initiative from the school district and resistance to the initiative from local law enforcement. This is a national level initiative, already in place in several Montana cities (Poulson, Shelby, Dillon, Conrad, Livingston, and Bozeman), and the Helena school district is willing to have officers contact a main number (rather than needed to contact each school). Abigail J. St. Lawrence made a motion that the CAC draft a recommendation to the CJCC that city and county adopt this initiative as practice. The motion was seconded by Moffie Funk. The motion was approved.

ACTION ITEM: Abigail J. St. Lawrence will draft recommendation and present it at the June 27, 2018, CJCC meeting.

4. Bylaws for the CAC

Kellie McBride is drafting bylaws based of the CJCC bylaws and will send a draft to the Council members prior to the next meeting.

5. Restorative Justice & Court Services Department Operations Report – Kellie McBride

The Pretrial Services Program went live on May 7, 2018, and currently had contact with 24 clients. Due to space limitations, the decision was made to locate the Pretrial Services Program office in the City/County Building, rather than at Our Place. In the

future the office may move to the 406 building, but Restorative Justice and Court Services will need to determine the appropriateness of the location.

ACTION ITEM: Kellie McBride to bring evaluation of option to move into 406 building to next CAC meeting.

Council requested information on the RFP and any statistical information that the Pretrial Services Program had obtained. Kellie McBride reported that nine firms had applied for the RFP and that it was too early to gage the impact of Pretrial Services.

ACTION ITEM: Kellie McBride to bring the Pretrial Services flowchart for the next CAC meeting.

6. County Adoption of Jail Standards Status Report – Kellie McBride

The drafted jail standards have been approved by Captain Hughes and Sheriff Dutton, and will be sent to deputy county attorney, Charles Lane, before presentation to the County Commission for formal adoption. The Council discussed the resistance to formally adopting these standards, that the incarcerated should be entitled to an expectation of base care, and the Council's role if the County refused to adopt the jail standards. Kiley Gage reminded the Council that these standards played a huge role in the levy.

Marshall Gingery suggested that an update be provided on each of the five CAC priorities at every meeting.

ACTION ITEM: Kellie McBride will resend information on the five priorities to the Council and provide guidance on these priorities at the next meeting.

7. Sub-committee on Reentry Issues Report

Kiley Gage reported that the sub-committee had met to plan together and gather ideas. Each member will meet with a stakeholder group.

ACTION ITEM: Kiley Gage will report upcoming meeting dates for publication.

8. Status Report on RFP for Criminal Justice Data Collection, Analysis, Recommendations, and Plans

RFP was discussed under point 5. Kellie McBride added that Mental Health was included in the RFP. No timeline for scoring the applications to the RFP has been set.

9. Public Comment

No public comment received.

10. Next Meeting: June 29, 2018

11. Adjourn

The meeting was adjourned at 1:10 p.m.